

ACCOUNTS PAYABLE DIRECT DEPOSIT AUTHORIZATION AGREEMENT

I (we) hereby authorize SDSU Research Foundation to initiate credit entries (direct deposit) and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (our) Checking or Savings account indicated below and the depository institution named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

Name & Vendor Information

Individual Name or Company Name:		SDSU Red ID or Federal ID (if applicable):
Street Address:		
City:	State:	Zip Code:
Telephone:	Fax Number:	
E-Mail Address (notice of direct deposit will be sent here):		
Company Contact Name (if applicable):		

This authority is to remain in full force and effect until the research foundation has received written notification from me/us of its termination in such time and in such manner as to afford the research foundation and Depository a reasonable opportunity to act on it.

Banking Information

Bank Name:	Branch Phone Number:
Routing Transit/ABA number:	
Account number:	
<input type="checkbox"/> Checking OR <input type="checkbox"/> Savings	

(A sample check is on the following page to assist you in locating your bank routing/transit number and your account number.)

REQUIRED: A voided check or other supporting bank document with both the routing number AND account number included, MUST be attached to this form.

Signature: _____ Date: _____

Protecting your information is important to SDSU Research Foundation.

This form can be faxed to this secure fax number (619) 594-3177 or mailed to the following address:
 San Diego State University Research Foundation
 Attn: Accounts Payable - 4th Floor
 5250 Campanile Drive
 San Diego, CA 92182-1941
 Phone: (619) 594-6891

Note: please do not scan your personal information

N. E. Student		2228
2300 Mariner Square Drive		
San Francisco, CA 95102		Date _____
Pay To		
The Order Of _____	\$ <input type="text"/>	
		_____ Dollars
⑆ 1 234 56 780 ⑆ 234 56 789 1 234 4 5 ⑆ 2 2 2 8		
⑆ 1 234 56 780 ⑆ 234 56 789 1 234 4 5 ⑆ 2 2 2 8		
Routing/Transit Number	Account Number	Check Number